

## DEPARTMENT OF ANATOMY &amp; CELL BIOLOGY - Thesis Supervisory Committee Progress Meeting Form

**PROGRESS MEETING #**

Date:

☐

MSc

☐

PhD

Name:

Student Number:

Supervisor/s:

Grad Committee Rep:

Thesis Supervisory Committee Members:

Course Work in Progress:

Course Work in Progress:

Course Work in Progress:

Course Work Remaining:

Course Work Remaining:

Course Work Remaining:

List Other Courses in

Progress/Remaining

Course Work Complete:

Cumulative %

Proposed Thesis Submission Date:

Proposed

Research or

Thesis Title:

Comments:

Overall Evaluation of Progress:

☐

Satisfactory

☐

Unsatisfactory

Signature:

Signature:

Signature:

Signature:

Signature:

Signature:

**COMMUNICATION AND ACADEMIC DEVELOPMENT:**

Was the student's written proposal report organized and provided in a timely fashion to committee members?

Did the student's presentation communicate the theory, data, conclusions, and proposal work well?

Is additional course work, self-study or other activities needed for the academic development of the student?

Is the student's abstract and publication record adequate for his/her level?

COMMENTS:

**BACKGROUND KNOWLEDGE:**

Does the student have good knowledge of the relevant field of research and a good sense of where project fits in the field of research (i.e. what is contribution to the field)?

Does the student have a good understanding of the techniques to be used or being used?

COMMENTS:

**PROJECT and DATA ANALYSIS:**

Does the project have a clear hypothesis and set of objectives and are the appropriate experiments being done to address these?

Are the figures prepared in publication quality (axes, layout, statistics), and are they appropriately presented and arranged?

Is the data analysis appropriate and are the results interpreted correctly with acceptable conclusions made?

Does the student have a good grasp of where the project is going and are suitable adjustments to the project being made as results develop?

**DEPARTMENT OF ANATOMY & CELL BIOLOGY - Thesis Supervisory Committee Progress Meeting Form**

Do technical problems exist that need to be addressed?

☐

YES

☐

NO

COMMENTS:

Should additional experiment/approaches be considered?

Other approaches to consider:

Additional Comments:

**PROGRESS:**

Is the progress on the objectives put forth in previous reports and meetings satisfactory?

Does the student have a logical priority list of remaining work and is the timeline proposed realistic?

Is the candidate on track to graduate in the eligibility period of his/her degree

What improvements can be made to ensure graduation in a timely manner?

Comments:

Additional Comments: